

# ***MEARS ASHBY, OVERSTONE, SYWELL AND HARDWICK CHILDREN'S WORKER TRUST***

## **Job Specification for Children's Worker post**

### **Children's Worker**

- Employed by MOSH and responsible to Priest in Charge
- Work base – St. Nicholas, Overstone/The Vicarage.

### **Sessions required**

- Three seven-hour sessions per week plus one three-hour session on a Sunday.

### **Aims**

- To be part of an existing team of 13 volunteers and to facilitate, envision and lead the Children's work that takes place within the Benefice on a Sunday and in respect of Holiday Clubs and other Clubs run at different times of the year.
- To provide training for volunteers in conjunction with Benefice Reader.
- To engage with work in the three local Primary schools – 2 C of E and 1 County Primary - to include the establishment of one after school or lunchtime activity in at least one of the schools and to share responsibility for assemblies with the Priest-in-Charge/Vicar.
- To liaise with the leaders of Tots @ Overstone (the pre-school group).
- To work as a team member encouraging and developing the life of the Church.

### **Duties and Responsibilities**

- To provide and maintain a good working relationship with all the children with whom the Church has contact.
- To adhere to the Church's policies on behaviour and to ensure the effective operation of the Child Protection Policy.
- To provide a safe and stimulating environment for all of the children throughout the range of appropriate activities.

- To assist in engaging with the local Primary Schools and to extend awareness of the Church's general activities and facilities for young children.
- To be involved in the provision of appropriate resources and training.
- To assist with programme-planning and preparation.
- To promote effective teamwork in conjunction with all other staff and volunteers.
- To undertake such other duties as are required at the direction of the Priest in Charge/Vicar.
- Willingness to worship within the Benefice on a regular basis.

### **Supervision and Support**

- Supervision will be provided weekly through team meetings with the Priest in Charge/Vicar and external mentoring will take place through the auspices of another local Parish Church and their Youth Work team.
- Training requirements will be discussed and appropriate provision will be made to ensure training is provided.
- Any mileage and out-of-pocket expenses will be met in full by the Church and should be submitted to the Benefice Treasurer on a monthly basis on the appropriate form.

### **Skills and Experience**

- Previous experience of working with children in the age range 5 – 16.
- Enthusiasm, friendliness and an aptitude for relating and dealing with children.
- A regular pattern of committed prayer and Bible reading.
- Effective verbal and written communication skills
- A good team worker who is both reliable and flexible.